

**MINUTES OF THE ORDINARY MEETING OF TYWYN TOWN COUNCIL**  
**HELD ON WEDNESDAY 14<sup>TH</sup> JUNE 2017**  
**AT YSGOL UWCHRADD TYWYN AT 7.00PM**

**PRESENT:** Councillor Alun W. Evans (Chair)

Councillors: Ron W. McCoo, John Pughe, Nancy E. Clarke, Anne Lloyd-Jones, Marisa D. O'Hara, Eileen Jones, Aled M. Lewis, Quentin E. Deakin, Cathy Evans, Frank W. Bridle

**OFFICERS PRESENT:** Bedwyr Gwilym (Town Clerk)

Cl. 43 **APOLOGIES:**  
14.06.17

Councillor Mike Stevens

Cl. 44 **DECLARATION OF INTEREST:**  
14.06.17

Councillor Marisa o'Hara (Cl. 70 - Committee Member of Neuadd Pendre)  
Councillor John Pughe (Cl. 70 - Chairman of Neuadd Pendre Holding Trustees)  
Councillor Ron McCoo (Cl. 70 - Trustee of Neuadd Pendre)

Cl. 45 **FUTURE OF TYWYN AMBULANCE STATION WITH MR DAVID HUGHES, WELSH**  
14.06.17 **AMBULANCE SERVICE**

The Chairman welcomed Mr David Hughes to the meeting. It was reported that rumours were being spread within Tywyn, stating that Tywyn Ambulance Station is to close, with the ambulance service being drawn to one depot such as Dolgellau, and the service depending on voluntary services in order to respond to calls.

Mr David Hughes explained that in his role he is responsible for Anglesey and the whole of Gwynedd. It was stated that rumours regarding the closure of Tywyn Ambulance Station are not true, with the Ambulance Service looking at improving the facilities in Tywyn. Currently the station has one room and one toilet, with ambulances needing to navigate a narrow arch at Tywyn and District Hospital. The service is currently looking for suitable sites for an ambulance station in Tywyn, in order to meet the needs of a modern service and regulations such as fire etc ...

In terms of staff recruitment, it was reported that the service is working on recruiting staff locally in order to ensure that each station has enough employees local to that station and to reduce the number of transfers taking place, rather than employees transferring to a station nearer to their home once in post.

During the last few years, recruitment has been aided by popular television programmes such as Holby City and Casualty, with the profession seen in a popular light. Prior to a recruitment drive, the service will be looking at holding a

roadshow, followed by local press advertisements and use of ambulance service website.

It was reported that a number of employees within the ambulance service are nearing retirement age, and over the next few years a number of vacancies will need to be filled. Longer term, the service is developing a career structure for paramedics, with advanced paramedic practitioners working alongside Betsi Cadwaladr University Health Board's nurse practitioners in order to provide service at home. Aiming to reduce the number of patients requiring visits to hospital some 40 miles away.

Reverting back to rumour regarding closure of Tywyn Ambulance Station, Mr David Hughes informed members that a single depot for southern Meirionnydd would not work due to geography, with demand analysis showing need for a station in Tywyn. However, some stations may need to be moved.

In regard to using volunteers, the service offered by the First Responders is being developed as a service to be included on top of the ambulance service, rather than a replacement.

Answering a question posed by a Councillor. Members were informed that Pendre Industrial Estate could be a possible suitable location for a new ambulance station, situated alongside North Wales Fire Service and North Wales Police Force. Another possible site identified was the former Health Centre. Any new site identified would require space to store an ambulance indoors.

Currently ambulances from Tywyn could either transport patients to hospital at Aberystwyth, Bangor or Wrexham. A new director in post at Betsi Cadwaladr University Health Board is looking at improving the service provision at minor injuries units, to deliver more services and additional hours. With a trial underway in Alltwen Hospital and visits being undertaken to all minor injury units to seek views of staff prior to extending the service.

Answering a question regarding who decides to whether to call out the air ambulance. It was confirmed that a practitioner monitors the incoming calls at the call centre in order to scrutinise calls, and the air ambulance also prioritises each request it receives.

During the past 10 years, demand has increased across Wales. Business plan for a 24 hours service for Tywyn is currently being formed. At present from 3am to 7am an ambulance is not stationed at Tywyn, with cover being provided from roaming ambulances.

**RESOLVED:** To thank Mr David Hughes for alleviating local fears regarding the closure of Tywyn Ambulance Station and to invite a representative of the service back to meet the Council at a future date.

Cl. 46  
14.06.17

**CHAIRMAN'S ACTIVITY REPORT:**

The Chairman expressed on behalf of the Council the great sadness and loss over the passing of Councillor Eileen Ellis, not only to the Council, which she had

served as a Town Councillor for over twenty years, including two years as Chair and Mayor when the skateboard park was created in 2003 but also for her dedicated service to the town.

The Chairman informed members that he had attended the funeral of Mrs Rita Blunden's mother the previous day.

The Chair concluded with thoughts and sympathies to both families in their time of grief.

Cl. 47  
14.06.17 **RECEIVE AND APPROVE MINUTES OF THE ANNUAL MEETING HELD ON WEDNESDAY, 17 MAY 2017**

**RESOLVED:** To receive and approve the minutes, with Councillor Alun Evans proposing and Councillor Anne Lloyd-Jones seconding the proposal.

Cl. 48  
14.06.17 **RECEIVE AND APPROVE MINUTES OF THE ORDINARY MEETING HELD ON WEDNESDAY, 17 MAY 2017**

Councillor Quentin Deakin, not present at the Ordinary Meeting held on Wednesday, 17 May 2017 questioned the decision to purchase an inner chain for the Mayoral Chain and expressed his disapproval of the decision, and requested the minutes to record.

**RESOLVED:** To receive and approve the minutes, with Councillor Alun Evans proposing and Councillor Anne Lloyd-Jones seconding the proposal, with a correction under item Updating Mayoral Chain of Office, to include purchase price of £3,000.

Cl. 49  
14.06.17 **RECEIVE AND APPROVE MINUTES OF A PLANNING COMMITTEE MEETING HELD ON TUESDAY, 23 MAY 2017**

**RESOLVED:** To receive and approve the minutes, with Councillor John Pughe proposing and Councillor Ron McCoo seconding the proposal.

Cl. 50  
14.06.17 **RECEIVE AND APPROVE MINUTES OF A PLANNING COMMITTEE MEETING HELD ON TUESDAY, 13 JUNE 2017**

**RESOLVED:** To receive and approve the minutes, with Councillor John Pughe proposing and Councillor Nancy Clarke seconding the proposal.

Cl. 51  
14.06.17 **RECEIVE AND APPROVE MINUTES OF A SITE MEETING HELD ON TUESDAY, 6 JUNE 2017 TO DISCUSS THE REQUIREMENTS TO RESTORE THE VICTORIAN SHELTER ON THE PROMENADE**

**RESOLVED:** To receive and approve the minutes, with Councillor Anne Lloyd-Jones proposing and Councillor Aled Lewis seconding the proposal. To include Councillor Quentin Deakin as a member of the working group.

Cl. 52  
14.06.17

**REVIEW RISK ASSESSMENT SCHEDULE FOR 2017-2018**

**RESOLVED:** To approve the Risk Assessment Schedule for 2017-2018, subject to the following amendments:  
-increase public liability to £10 million  
-look at purchasing a safe to protect valuable items and documents  
-include another column on the right hand side of the table, showing effect of action taken to reduce risks

Cl. 53  
14.06.17

**CONSIDER ACCOUNTING STATEMENTS PREPARED AND CERTIFIED BY THE RFO AND APPROVE THE ACCOUNTING STATEMENTS FOR SUBMISSION TO THE AUDITOR**

Accounting Statements were tabled at the meeting and members were given five minutes to study the said statements.

A member questioned the inclusion of Ynys-y-Maengwyn Caravan Park VAT figures within the accounting statements, with a reply given by the Town Clerk and RFO.

**RESOLVED:** To include debt of £11,000 owed to Tywyn Town Council by Tywyn Spiritualist Church in accounting statements and approve accounting statements at the Council's Meeting in July 2017, with Councillor Quentin Deakin proposing and Councillor Frank Bridle seconding the proposal.

Cl. 54  
14.06.17

**CONFIRM AND APPROVE THE ANNUAL GOVERNANCE STATEMENT (PART 1 AND PART 2) FOR SUBMISSION TO THE AUDITOR**

**RESOLVED:** To approve Annual Governance Statement at the Council's Meeting in July 2017.

Cl. 55  
14.06.17

**INSURANCE ARRANGEMENTS FOR 2017-2018**

**RESOLVED:** To obtain three insurance quotations and call an Extraordinary Meeting of the Council to discuss, with Councillor Marisa O'Hara proposing and Councillor Frank Bridle seconding the proposal.  
To seek advice of One Voice Wales regarding level of public liability insurance cover.

Cl. 56  
14.06.17

**ARRANGEMENTS FOR MAINTAINING PUBLIC FOOTPATHS**

**RESOLVED:** To cut all priority footpaths within category one and two prior to the school holidays, apart from overgrown footpath leading to Erw Faethlon which is being tackled by Snowdonia National Park Authority and Gwynedd Council.

Cl. 57  
14.06.17

**PUMP PARK - RECEIVE A WRITTEN REPORT**

**RESOLVED:** To conclude as an agenda item in the near future as no report had been received.

Cl. 58  
14.06.17

**DECLARE ONE VACANCY ON MORFA WARD AND THE INTENTION OF CO-OPTING A COUNCILLOR TO REPRESENT THE WARD**

**RESOLVED:** To declare one vacant seat on Morfa Ward, with written expression of interests to be sent by interested parties to the Town Clerk by the closing date.

Cl. 59  
14.06.17

**NOTICE OF MOTION**  
**BY COUNCILLOR MARISA O'HARA**

I call on Tywyn Town Council to explore the feasibility of moving the Boer War Monument located at Cambrian Square to a suitable place such as Bryn-y-Paderau, and to investigate whether any grant funding is available

Councillor Maria O'Hara explained that her business is located opposite the monument and as such she regularly witnessed near-misses with lorries, coaches and cars. Moving the monument would allow the pavement near the bakery to be made wider for the benefits of wheelchair users, pushchairs and prams and would improve road safety.

The proposal was seconded by Councillor Anne Lloyd-Jones

**RESOLVED:** To investigate whether it is possible to move a listed monument. To make enquiries whether traffic calming measures would alleviate the problems caused by the location of the monument at Cambrian Square.

Cl. 60  
14.06.17

**NOTICE OF MOTION**  
**BY COUNCILLOR QUENTIN DEAKIN**

I call on Tywyn Town Council to discuss ways of improving the audibility and openness of meetings.

Councillor Quentin Deakin informed members that as a former member of the public observing Tywyn Town Council meetings, not all of what is said can be heard from the public seating area due to one row of Councillors sitting with their backs to the public. Members of the public should also be allowed an opportunity to - maximum time of 5 minutes - seek clarification on what has been discussed at the meeting, with a reference copy of documents distributed to Councillors made available at the meeting.

During the discussion Councillors discussed the possibility of using a different meeting room such as at Tywyn Baptist Church, Neuadd Pendre or Station Buildings.

**RESOLVED:** To re-arrange seating and tables on a trial basis. To allow members of the public a maximum 5 minute slot at the end of the meeting to seek clarification on what has been

discussed. With the item Chaired and only open to items on the agenda.

To make available a reference copy of documents distributed to Councillors.

Cl. 61  
14.06.17 **NOTICE OF MOTION**  
**BY COUNCILLOR QUENTIN DEAKIN**

I call on Tywyn Town Council to discuss ways of improving the accessibility and accountability of our councillor team.

Councillor Quentin Deakin informed members that the current distribution of Councillors to the number of electors in each of the Council's three wards is unbalanced. Councillors Deakin proposed re-allocating electors to different wards, such as a Town ward, Rural ward, Sea south ward and a Sea northern ward. A further proposal was given to hold surgeries such as those held by Members of Parliament.

**RESOLVED:** To defer the proposal for a future date to be decided.

Cl. 62  
14.06.17 **DISCUSS THE ARRANGEMENTS FOR PARKING CARS WHILST THE EASTER FAIR / MARKET IS HELD**

**RESOLVED:** To defer the item for a month.

Cl. 63  
14.06.17 **APPROVE THE TREASURER'S REPORT FOR MAY 2017**

**RESOLVED:** To approve the Treasurer's Report for May 2017.

Cl. 64  
14.06.17 **GWYNEDD COUNCILLOR'S REPORT**

To receive verbal reports from Gwynedd Councillors on matters in the Council's interest.

Gwynedd Councillor Anne Lloyd-Jones reported the following:

- Gwynedd Council putting forward a proposal to the Boundary Commission on Electoral Reform regarding the boundaries of county council wards
- Older People's Forum collected over 1,200 signatures objecting to the closure of public toilets. Petition has now been handed to the Cabinet member with responsibility for public conveniences

**RESOLVED:** To accept the information from the County Councillor and to congratulate Councillor Anne Lloyd-Jones on her appointment as Chair of Gwynedd Council's Planning Committee.

Cl. 65  
14.06.17 **OPPORTUNITY FOR COUNCILLORS TO REPORT BACK TO THE COUNCIL FOLLOWING THEIR ATTENDANCE AT EXTERNAL COMMITTEES**

Councillor Frank Bridle reported that he had attended a New Councillor training course organised by One Voice Wales.

Councillor John Pughe reported that he's attended an interview for a position as a town and community council representative on Gwynedd Council's Standards Committee.

**RESOLVED:** To accept the information.

Cl. 66  
14.06.17

**CLERK'S REPORT**

The Clerk's report was circulated to Councillors.

**RESOLVED:** To approve the Clerk's report.

**TO RECEIVE CORRESPONDENCE**

**Correspondence That Necessitates Action by the Council.**

Cl. 67  
14.06.17

Complaints regarding Ffordd Eglwys Bach car park

**RESOLVED:** To forward letter of complaint to CCG, with a letter stating that Tywyn Town Council is concerned regarding the state of the car park and is of the opinion it should be tarmacked as it does not meet the required standards.

To write to Gwynedd Council regarding a temporary repair filled by concrete behind the High Street, near Ffordd Gwalia and regarding the car park opposite the old Council Office on Ffordd Neifion.

Cl. 68  
14.06.17

Concerns regarding the spread of Japanese knotweed in Tywyn

**RESOLVED:** To forward letter to Network Rail, requesting Network Rail to tidy the area and inform that badgers are in the area concerned.  
To contact Mr Bryn Owen, Sandilands regarding the rear of the Air Ambulance Shop.

Cl. 69  
14.06.17

**Gwynedd Council** - Municipal Service - Wooden stile at Tywyn cemetery

**RESOLVED:** To delegate the matter to the Environment Committee with the view of ensuring and improvement, either a ramp or steps of equal height.

Cl. 70  
14.06.17

**Neuadd Pendre** - Bob Roberts' Clock

Councillor Marisa O'Hara and Councillor Ron McCoo declared prejudicial interests and left the room whilst discussion took place. Councillor John Pughe declared a non-prejudicial interest and left the room whilst discussion took place.

**RESOLVED:** To confirm in writing to Neuadd Pendre that Tywyn Town Council will bear the cost of erecting Bob Roberts' Clock and upkeep of the said clock.

Councillor Marisa O’Hara, Councillor Ron McCoo and Councillor John Pughe returned to the meeting.

At approximately 9:08pm Councillor Anne Lloyd-Jones made her apologies and left the meeting.

Cl. 71 Correspondence Received That Does **Not** Necessitate Action by the Council

14.06.17

And Is Available At The Clerk’s Office For Perusal By Any Interested Councillor

- (a) One Voice Wales - Bulletin
- (b) Play for Wales - Focus on play
- (c) North Wales Fire and Rescue Authority - Consultation
- (d) Ceredigion Council - Victorian Shelter
- (e) Cyngor Gwynedd - Highways Maintenance - Grass cutting
- (f) Seafarers UK - Fly the Red Ensign for Merchant Navy Day

Cl. 72

14.06.17

### TYWYN RAILWAY BUILDINGS

#### **Public Bodies (Admission to Meetings) Act 1960**

In accordance with Public Bodies Admission to Meetings Act – Local Government (Access to Information) Act (1985) Schedule 12A, parts 1.1 and 4.14, public and press are therefore excluded from this part of the meeting.

A number of Councillors expressed their views that members of the public and press should not be excluded from Council Meetings.

The Town Clerk informed members that a letter had been sent to J.V.Trust regarding rental arrears owed by Tywyn Spiritualist Church and no reply to date had been received.

A Councillor informed members of the name of the individual responsible for posting on Facebook on behalf of Tywyn Spiritualist Church.

**RESOLVED:** To request solicitor at Morris & Bates to write a letter to the former treasurer of Tywyn Spiritualist Church regarding the rental arrears owed to Tywyn Town Council.

To make enquiries with solicitor at Morris & Bates in order to ascertain whether former treasurer of Tywyn Spiritualist Church is liable for debts and to seek advice regarding probability of reclaiming rental arrears.

Cl. 73

14.06.17

### LEASE OF CAMBRIAN ROAD CAR PARK TO TALYLLYN RAILWAY COMPANY LTD

#### **Public Bodies (Admission to Meetings) Act 1960**

In accordance with Public Bodies Admission to Meetings Act – Local Government (Access to Information) Act (1985) Schedule 12A, parts 1.1 and 4.14, public and press are therefore excluded from this part of the meeting.

Solicitors acting on behalf of Talyllyn Railway Co Ltd had made amendments to the lease drafted by Tywyn Town Council’s solicitor.



During the discussion, Councillor Marisa O'Hara made her apologies and left the meeting at approximately 9:35pm.

**RESOLVED:** Not to accept the amendments made by solicitor acting on behalf of Talylyn Railway Company Ltd.  
To reiterate Tywyn Town Council's offer of leasing the car park at £1,500 per annum, with rent to be reviewed every three years.

The meeting was declared closed at 9:38pm

**CADEIRYDD / CHAIRMAN**

**MINUTES** of the Planning Committee  
held in the Committee Room, Council Office, High Street, Tywyn,  
on Tuesday, 23 May, 2017 at 6.00 p.m.

**PRESENT:** Cllr. John Pughe (Chairman)  
N.E.Clarke; R.W.McCoo; Q.E.Deakin; M.D.O’Hara

**IN ATTENDANCE:** None

**OFFICERS PRESENT:** Bedwyr Gwilym (Town Clerk)

**1. APOLOGIES:** A.Lloyd-Jones; A.W.Evans

**2. DECLARATION OF INTEREST:**

No Councillor declared a personal or prejudicial interest.

**3. ELECTION OF CHAIR OF PLANNING COMMITTEE FOR 2017/18**

**RECOMMENDATION:** Councillor Quentin Deakin proposed Councillor John Pughe as Chair of Planning Committee for 2017/18, with Councillor Marisa O’Hara seconding the proposal.

**4. ELECTION OF VICE-CHAIR OF PLANNING COMMITTEE FOR 2017/18**

Councillor John Pughe proposed Councillor Quentin Deakin as Vice-Chair of Planning Committee for 2017/18. Due to being newly elected to the Council, Councillor Quentin Deakin declined the nomination for the post.

**RECOMMENDATION:** Councillor Nancy Elizabeth Clarke proposed Councillor Alun Wyn Evans as Vice-Chair of Planning Committee for 2017/18, with Councillor John Pughe seconding the proposal.

**5. PLANNING APPLICATIONS**

**5.1**

C17/0427/09/MG

Reserved matters application for the erection of a dwelling

Rhianfa, Neptune Road, Tywyn, Gwynedd, LL36 0DN

**RECOMMENDATION:** No objection. The Council noted that the applicant has not consulted neighbours prior to submitting planning application.

The meeting was declared closed at 6:13pm

**MINUTES** of the Planning Committee  
held in the Committee Room, Council Office, High Street, Tywyn,  
on Tuesday, 13 June, 2017 at 6.00 p.m.

**PRESENT:** Cllr. John Pughe (Chairman)  
N.E.Clarke; R.W.McCoo; Q.E.Deakin; A.Lloyd-Jones

**IN ATTENDANCE:** None

**OFFICERS PRESENT:** Bedwyr Gwilym (Town Clerk)

**1. APOLOGIES:** M.D.O'Hara; A.W.Evans

**2. DECLARATION OF INTEREST:**

Councillor Anne Lloyd-Jones - Item 3 - Chair of Gwynedd Council Planning Committee  
Councillor Anne Lloyd-Jones - Item 3 - Board Member of CCG

**3. NOTICE OF MOTION**

**BY COUNCILLOR QUENTIN DEAKIN**

I am aware that the main business of the planning committee is to scrutinise planning applications. However, I believe it would be really useful to look at the bigger picture and look at land and home ownership in Tywyn (down to the level of what is private, rented, housing association) and the relationship of current building to the development plan, so that the Council can talk with more knowledge about the responsibility for upkeep of sites and properties. I therefore call on Tywyn Town Council to create a map (including data) showing land and property ownership and the current development plan.

Councillor Quentin Deakin expressed his view that Tywyn Town Council's Planning Committee should be actively involved in developing the next Gwynedd and Môn JLDP, with the Committee having an input into land use and future developments within the town, such as the land used to station a radio mast near Corbett Avenue, town centre developments such as a Plaza and the Corbett Arms Hotel building.

Councillor Anne Lloyd-Jones declared a non-prejudicial interest and remained in the meeting.

**RECOMMENDATION:**

To request a list of social housing properties in Tywyn from CCG and Grŵp Cynefin.

To contact Gwynedd and Môn Joint Planning Policy Unit to enquire as to whether there are any developments planned for the land near Corbett Avenue where a radio mast is currently located, and may be removed in the future. To request a clarification as to the meaning of the colours used on Map 28 of the Deposit Plan 2015 and whether the land coloured green is protected.

**4. PLANNING APPLICATIONS**

**4.1**

C17/0464/09/LL Single storey extension to rear and side of existing dwelling

16 Corbett Avenue, Tywyn, Gwynedd, LL36 0AH

**RECOMMENDATION: No objection.**

The meeting was declared closed at 6:44pm

**MINUTES OF A VICTORIAN SHELTER SITE MEETING**  
**HELD ON TUESDAY 6 JUNE 2017**  
**AT MARINE PARADE, TYWYN AT 7.00PM**

**PRESENT:** Councillor Mike Stevens (Chair)

Councillors: Aled Lewis, Ron McCoo, Anne Lloyd-Jones, Marisa O'Hara

**IN ATTENDANCE:** Councillors: Quentin Deakin

**OFFICERS PRESENT:** Bedwyr Gwilym (Town Clerk)

**1. APOLOGIES:**

Councillor John Pughe

**2. DECLARATION OF INTEREST**

No Councillor declared an interest

**3. DISCUSS THE REQUIREMENTS TO REPAIR THE VICTORIAN SHELTER**

Town Clerk distributed a photograph of the Victorian Shelter received from County Archive, Dolgellau. The Town Clerk informed members present that confirmation had been received from Ceredigion County Council as to the insurance reinstatement value of one of their shelters at Aberystwyth, with the value being £36,000.

A Councillor informed members that a bridge had recently been painted near Llyn Mair, Maentwrog by Ffestiniog Railway.

Councillor Anne Lloyd-Jones proposed establishing a Trust with local people taking responsibility for the shelter. The proposal was not seconded.

A Councillor reported that a Heritage Lottery grant had been given to repair a Victorian Shelter in Deganwy, with North Wales Engineering Solutions based in Llandudno given the contract to repair the structure. Another Councillor reported that a company in Bristol, Dorothea Restorations could undertake the work.

**RECOMMENDATION:** To receive itemised costings on each of the following:

- Sandblast all metal work and paint in a Victorian shade of green
- Remove plaques, sandblast and repaint in original colour
- Remove render from wall and re-render with a smooth finish
- Apply varnish to benches
- Remove old paint from ceiling and apply new paint
- Inspection of ironwork and repair

To seek advice from Talylyn Railway and Ffestiniog Railway.

To undertake a structural survey, including roof.

The meeting was declared closed at 7:22pm