

MINUTES OF THE ORDINARY MEETING OF TYWYN TOWN COUNCIL
HELD ON WEDNESDAY 17TH MAY 2017
AT YSGOL UWCHRADD TYWYN AT 7.40PM

PRESENT: Councillor Alun W. Evans (Chair)

Councillors: Ron W. McCoo, John Pughe, Nancy E. Clarke, Anne Lloyd-Jones, Mike Stevens, Marisa D. O'Hara, Eileen Jones, Aled M. Lewis, Cathy Evans

OFFICERS PRESENT: Bedwyr Gwilym (Town Clerk)

Cl. 18
17.05.17 **APOLOGIES:**

Councillor Quentin E. Deakin
Councillor Frank W. Bridle
Councillor Eileen M. Ellis

Cl. 19
17.05.17 **DECLARATION OF INTEREST:**

No declaration of interest given.

Cl. 20
17.05.17 **CHAIRMAN'S ACTIVITY REPORT:**

The Chairman expressed on behalf of the Council his best wishes to Councillor Eileen Ellis, currently in hospital receiving treatment.

The Chairman informed members that the Chairs Allowance for 2016/17 was used to fund a public bench at the junction between Ffordd Aberdyfi Road and Cwm Maethlon.

Cl. 21
17.05.17 **RECEIVE AND APPROVE MINUTES OF THE ORDINARY MEETING HELD ON WEDNESDAY, 12 APRIL 2017**

RESOLVED: To receive and approve the minutes, with Councillor Anne Lloyd-Jones proposing and Councillor Ron McCoo seconding the proposal, with a correction under item Gwynedd Councillor's Report, recycling rate of 62% and not 652% – Gwynedd residents have embraced the green revolution, latest figures show that more than 62% of the county's waste is now recycled.

Cl. 22
17.05.17 **RECEIVE AND APPROVE MINUTES OF A PERSONNEL COMMITTEE MEETING HELD ON TUESDAY, 4 APRIL 2017**

RESOLVED: To receive and approve the minutes. To invite Mr Paul Egan of One Voice Wales to meet Councillors in June 2017 in order to provide a presentation and submit a report.

- Cl. 23
17.05.17 **RECEIVE AND APPROVE MINUTES OF A PLANNING COMMITTEE MEETING HELD ON WEDNESDAY, 3 MAY 2017**
- RESOLVED:** To receive and approve the minutes, with Councillor John Pughe proposing and Councillor Anne Lloyd-Jones seconding the proposal.
- Cl. 24
17.05.17 **GWYNEDD COUNCIL - PLANNING APPLICATION**
- C17/0363/09/TR - land near Neptune Road, Tywyn, LL36 0DL
Install electricity line
- RESOLVED:** No objection.
- Cl. 25
17.05.17 **GWYNEDD COUNCIL - PLANNING APPLICATION**
- C17/0380/09/LL - Llys Awel, High Street, Tywyn, LL36 9AD
Change of use from shop (A1) to café/restaurant (A3), together with installation of extraction unit
- RESOLVED:** No objection.
- Cl. 26
17.05.17 **GWYNEDD COUNCIL - PLANNING APPLICATION**
- C17/0322/09/LL - Sylfaen Cottage, Gwalia Road, Tywyn, LL36 9DH
Single storey extension to rear of dwelling
- RESOLVED:** No objection.
- Cl. 27
17.05.17 **PURCHASING A RECORDING DEVICE TO RECORD ALL COUNCIL MEETINGS**
- Aberdyfi Community Council confirmed that it uses a hand-help digital Olympus recording device, purchased several years ago for circa £120.
- RESOLVED:** To allocate a budget of £250, with Town Clerk to purchase a digital recording device capable of recording meetings at a distance of 4 metres.
- Cl. 28
17.05.17 **PURCHASE A NEW DEFIBRILLATOR TO REPLACE DEFIBRILLATOR LOCATED AT SPAR GARAGE, OR PURCHASE A REPLACEMENT BATTERY**
- RESOLVED:** To contact Dysynni First Responders and Welsh Hearts in order to enquire whether any funding is available to purchase a replacement defibrillator and cabinet.
- Cl. 29
17.05.17 **UPDATING THE MAYORAL CHAIN OF OFFICE AND PURCHASE NEW LINKS**

RESOLVED: To purchase an additional 27 link chain, engrave names of past Mayors and clean pendant, with Councillor Anne Lloyd-Jones proposing and Councillor Aled Lewis seconding the proposal.
To vire funds to purchase chain from Donations budget.

Cl. 30
17.05.17

DISCUSS THE ARRANGEMENTS FOR PARKING CARS WHILST THE EASTER FAIR / MARKET IS HELD

RESOLVED: To defer the item for a month.

Cl. 31
17.05.17

VICTORIAN SHELTER

During the discussion, Councillor Anne Lloyd-Jones left the meeting at 8:09pm and re-entered the meeting at 8:13pm.

A Councillor reported that a local businessman is willing to make a donation in order to start the restoration project.

RESOLVED: To accept the Licence offered by Gwynedd Council, with Councillor Mike Stevens proposing and Councillor John Pughe seconding the proposal.
To form a working group tasked with creating a specification of what is required to restore the Victorian Shelter. Membership of the working group to be: Cllrs Aled Lewis, Marisa O'Hara, Ron McCoo, Mike Stevens, John Pughe, Anne Lloyd-Jones, with members of the public and organisations such as Talyllyn Railway also welcome to be involved.

Cl. 32
17.05.17

APPROVE THE TREASURER'S REPORT FOR APRIL 2017

Councillors discussed and noted the balances in the Council's bank accounts following receipt of 2017/18 precept instalment.

RESOLVED: To approve the Treasurer's Report for April 2017.

Cl. 33
17.05.17

GWYNEDD COUNCILLOR'S REPORT

To receive verbal reports from Gwynedd Councillors on matters in the Council's interest.

Gwynedd Councillor Mike Stevens reported the following:

- First meeting of the new Council being held the following day.
- Had not attended induction training sessions the previous week due to being away from the area on business.

Gwynedd Councillor Anne Lloyd-Jones reported the following:

- Attended induction workshops and received training on the code of conduct and new replacement tablets.

- Confirmation received from the Head of Highways and Municipal Department that Gwynedd Council will not be keeping 25 public toilets open, with toilets closing if no contribution is received. Toilets earmarked for closure will not close immediately; Gwynedd Council will discuss with partners such as Tywyn Town Council and discuss possible options.

RESOLVED: To accept the information from the County Councillors.

Cl. 34
17.05.17

CLERK'S REPORT

The Clerk's report was circulated to Councillors.

RESOLVED: To approve the Clerk's report.

TO RECEIVE CORRESPONDENCE

Correspondence That Necessitates Action by the Council.

Cl. 35
17.05.17

Positive comments regarding Tywyn and Tywyn Town Council

RESOLVED: To accept the information.

Cl. 36
17.05.17

Concerns regarding accessibility of Tywyn cemetery via a wooden stile

RESOLVED: To contact Gwynedd Council's Footpaths Officer in order to request the removal of the stile and installation of a gate, to remove steps and replace with a gentle ramp or bring steps to a standard along with a handrail - with a contribution available from Tywyn Town Council towards the works.
Should Gwynedd Council's Footpaths Unit not be responsible for access to Tywyn cemetery, to contact Gwynedd Council's Municipality Department.
Proposed by Councillor Anne Lloyd-Jones and seconded by Councillor John Pughe.

Cl. 37
17.05.17

Gwynedd Council - Legal Service - Opportunity to nominate a member to serve as 'Community Committee Member' on the Gwynedd Standards Committee

RESOLVED: To nominate Councillor John Pughe.

Cl. 38
17.05.17

North Wales Police - Closure of Dolgellau Custody Suite

RESOLVED: To accept the information.

Cl. 39
17.05.17

Snowdonia National Park Authority - Town/Community Council's evenings

RESOLVED: Councillors John Pughe, Alun Evans and Marisa O'Hara to attend meeting at Aberdyfi. Councillors to inform Town Clerk should they wish to attend any of the meetings.

Cl. 40

Snowdonia National Park Authority - Offer of free Apple Trees

17.05.17

RESOLVED: To complete form requesting four apple trees, with a request for further apple trees should Snowdonia National Park Authority have stock remaining at the end of the project.

Cl. 41

17.05.17

Correspondence Received That Does **Not** Necessitate Action by the Council

And Is Available At The Clerk's Office For Perusal By Any Interested Councillor

- (a) One Voice Wales - Bulletin
- (b) Play for Wales - Magazine
- (c) North Wales Police - POP Awards
- (d) Welsh Government - National Development Framework - Newsletter

Cl. 42

17.05.17

TYWYN RAILWAY BUILDINGS

Public Bodies (Admission to Meetings) Act 1960

In accordance with Public Bodies Admission to Meetings Act – Local Government (Access to Information) Act (1985) Schedule 12A, parts 1.1 and 4.14, public and press are therefore excluded from this part of the meeting.

A Councillor informed members that Tywyn Spiritualist Church had relocated to Arthog.

The Town Clerk distributed an email received from Morris & Bates Solicitors containing advice on pursuing the debt by making a claim on the estate of the deceased Chairman and Founder of Tywyn Spiritualist Church.

RESOLVED: Not to make a claim for the debt on the estate of the deceased Chairman and Founder of Tywyn Spiritualist Church.
Town Clerk to search for copies of letters received from J.V. Trust in 2014 regarding rental arrears and to write a letter to J.V. Trust requesting a contribution towards the debt.

The meeting was declared closed at 8:57pm

CADEIRYDD / CHAIRMAN

Minutes of Tywyn Town Council Personnel Committee

Tuesday 4th April 2017 at Tywyn Baptist Church.

The meeting started at 9.04 pm following the Ynysymaengwyn Trust, and Ynysymaengwyn Caravan Park meetings. In the absence of the Clerk Councillor Mike Stevens was asked to take minutes.

Present Councillors, Islwyn Davies (Chairman), Richie Owens, Eileen Ellis, Mark Kendall, Mike Stevens.

The Chairman welcomed everyone and apologised for the late start.

1 Apologies Councillor Alun Evans

2 Declaration of Interest None

3 Resolution to Exclude Press & Public Resolution agreed

4 To Review the Clerks Job Description & Recommendations There was a great deal of confusion regarding the recommendations and particularly the job evaluation scoring sheet. It was questioned how the scores had been reached and who had scored them? Factor 1 Knowledge scored 100, was that 100% or marks out of X? Questions were also raised about performance, e.g. minutes not produced or late, notice board not being used. It was felt this matter should have gone to the Personnel Committee for prior scrutiny before now as had been agreed in November 2016.

Resolved Not to accept the recommendations as the committee needed more information also the original job description for comparison. This was unanimously agreed.

Meeting closed at 9.14pm

MINUTES of the Planning Committee
held in the Committee Room, Council Office, High Street, Tywyn,
on Wednesday, 3 May, 2017 at 6.00 p.m.

PRESENT: Cllr. Alun W.Evans (Chairman)
N.E.Clarke; R.W.McCoo; A.Lloyd-Jones; J.Pughe; J.H.Boulter; R.E.Owens;

IN ATTENDANCE: None

OFFICERS PRESENT: Bedwyr Gwilym (Town Clerk)

1. **APOLOGIES:** G.M. Stevens

2. **DECLARATION OF INTEREST:**

No Councillor declared a personal or prejudicial interest.

3. **SNOWDONIA NATIONAL PARK AUTHORITY - ADVANCE NOTICE - CONSULTATION ON THE DRAFT DEPOSIT ERYRI LOCAL DEVELOPMENT PLAN SHORT FORM REVISION**

Letter received stating that the National Park Authority is required to review the Eryri Local Development Plan (LDP) every 4 years. In consultation with consultees, it was agreed to subject the plan to a Short Form Revision. Consultation on the revised plan will begin within the last two weeks of June 2017.

RECOMMENDATION: To accept the information.

4. **PLANNING APPLICATIONS**

4.1

C17/0341/09/LL Change of use of ground floor beauty salon (A1) to dwelling (C3)

Meirion House, 2 Maengwyn Street, Tywyn, Gwynedd, LL36 9DW

RECOMMENDATION: No objection.

4.2

C17/0370/09/LL Erection of single storey detached dwelling

Plas Bach, Neptune Road, Tywyn, Gwynedd, LL36 9ET

RECOMMENDATION: No objection.

5. **WELSH GOVERNMENT - CONSULTATION - TRANSPORT FOR WALES - DESIGN OF WALES AND BORDERS RAIL SERVICE INCLUDING METRO**

What things are important to you?

-number from 1 to 6, with 1 being the most important and 6 the least important

Space for luggage	1
Space for tables	2
Space to store bikes	3

More legroom	4
Seats where you can see out of the windows	5
Business class seats	6

Do all station platforms need to be level with the train?

This means there is no gap or step getting on or off the train.

Yes	<input checked="" type="checkbox"/>
No	<input type="checkbox"/>
Do not know	<input type="checkbox"/>

At the moment all trains have a second person on board. They do things like give information, help passengers and sell tickets. Is this:

Very important	<input checked="" type="checkbox"/>
Important	<input type="checkbox"/>
Not very important	<input type="checkbox"/>
Do not know?	<input type="checkbox"/>

When there is a second person on board the train, what do you think that person should do?

- Give information and assistance to passengers
- Sell train tickets

Which things in this list do you need at the station?

Tick the boxes to show which things you need at:

- Big stations, like Cardiff
- Small stations, like Cwmbran

Things you need	Big station	Small station
Staff to help	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Help points for emergencies	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Cameras for safety	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Waiting areas with cover	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Places to buy a ticket	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Toilets	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Parking	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Shops and cafes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Spaces to keep bicycles	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Bus stops	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Places to collect parcels you have bought on the internet	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Free internet	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Information for passengers	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Places to charge a mobile phone	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Places to charge electric cars	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

How do you think people can be involved in the station?

Some local people have helped to make the station better. Some keep the station clean and tidy. Some local people run things like cafes in the station.

- Education liaison officers to visit schools
- Local initiatives to recruit volunteers

We are thinking about charging for car parks. We could use the money to make the car parks better and safer. Is this a good idea?

Yes	✓
No	
Do not know	

When should there be more trains?

-number from 1 to 5, with 1 being the most important and 5 the least important

Between 7am and 9.30am	1
On Sundays and Bank Holidays	2
Between 9.30am and 4pm	3
In the evening after 9pm	4
In the morning before 7am	5

What is more important to you?

-number from 1 to 6, with 1 being the most important and 6 the least important

Timetables that fit with other trains and buses	1
Trains coming more often	2
More direct trains where you do not have to change	3
Trains coming on time	4
Faster journey times	5
Fast trains with fewer stops	6

What makes it difficult for you to travel on trains?

- Cost
- Unintegrated timetables

Do you think the stations in Hereford, Shrewsbury and Chester should be run by train companies in England?

Yes	
No	✓
Do not know	

Do you think the smaller stations in England should be run by Wales and Borders?

Yes	✓
No	
Do not know	

What is the most important thing about tickets and prices from the list?

-number from 1 to 4, with 1 being the most important and 4 the least important

Tickets you can use on buses too	1
Easier to understand prices	2
Money off ticket prices for part-time workers	3
Lower prices when the train is not busy	4

How do you want to get information about train times and train delays?

	Information at station	App	Email and text	Website	On train	Facebook and Twitter	Staff at station
Planned service changes	✓	✓	✓	✓	✓	✓	✓
Train delays as they happen	✓	✓	✓	✓	✓	✓	✓
Planning your journey and train times	✓	✓	✓	✓	✓	✓	✓
New trains running	✓	✓	✓	✓	✓	✓	✓
Price changes	✓	✓	✓	✓	✓	✓	✓
Travel information for big events like Rugby 6 Nations	✓	✓	✓	✓	✓	✓	✓
How well the rail service is doing	✓	✓	✓	✓	✓	✓	✓

If you are replying for a group, please tell us the name of the group.

Tywyn Town Council

How did members tell you what they think?

Discussion in a Committee Meeting

RECOMMENDATION: To answer the questionnaire as above.

The meeting was declared closed at 6:44pm