

**MINUTES** of the ANNUAL GENERAL MEETING of the Tywyn Town Council held in the Resources Centre, Ysgol Uwchradd Tywyn, on Wednesday, 13 May, 2015, at 7.00 p.m.

**PRESENT:** Cllr. (Ron W.McCoo Chairman).  
Cllrs. John H.Boulter; Nancy E.Clarke; Islwyn H.Davies;  
Eileen M.Ellis; Alun W.Evans; Mark.D.Kendall;  
Anne Lloyd-Jones; Richie E.Owens; John Pughe;  
G. Michael Stevens; Richard M.Vaughan; Daniel A.Wyre.

**Cl. 01                    ELECTION OF CHAIRMAN FOR 2015 / 2016**

**13:05:15** Prior to proceeding to ask for nominations for Chairman and Mayor of Tywyn for 2015 / 2016 the retiring Chairman presented the customary Retiring Address.

The Chairman commenced by congratulating Cllr. Eileen M.Ellis on becoming a Great-grandmother for the first time. Councillors emulated the Chairman, expressing their joy and congratulations.

The Chairman proceeded stating that it had been an interesting year that had passed by all too quickly. He had learnt a lot, and even discovered that Local Government at times reminded him of his nursery school days when councillors took to spitting out their dummies and throwing tantrums and irrational rants when they could not get their own way.

He had even been reprimanded for doing the work that he was elected for i.e. liaising with the Proper Office, the Vice-chairman and others in his effort to make Tywyn a better place than what it is. His hope was that his efforts had made a difference.

He expressed his gratitude to the Clerk, to Cllr. John H.Boulter and those who had supported him in fulfilling some of his aspirations, both with 'hands on' and their knowledge and experience. He regretted that not all of his ideas had come to fruition. That, he said, was due to waiting on outside influences that were beyond one's control. However, much had been achieved, including the setting up of New Financial Regulations; Protocol Governing Member / Officer Relationship for both the Council and Ynysymaengwyn; new floral displays for the Railway Station and the Promenade; and the reduction of Carbon Footprint with the displays of miniature solar-powered Christmas Trees and LED Cross Street Motifs.

In concluding, he stated that it had been an honour as Chairman and Mayor of the town to attend many events during his tenure of office, some of which were the lighting-up of St.Cadfan's Church, the 100<sup>th</sup>. commemoration of the commencement of WWI; the Annual Service of Remembrance on 11 November; the Annual Battle of Britain Service; and the 70<sup>th</sup>. Anniversary of VE Day.

An eventful year came to a climax with both himself and his wife Mrs Maggie McCoo being present at the Garden Party at Buckingham

Palace the previous day (Tuesday, 12 May, 2015), when they had a wonderful time.

Nominations were invited for the position of Chairman of Tywyn Town Council and Mayor of the Town for 2015 / 2016.

It was proposed and seconded that Cllr. John H.Boulter be elected Chairman of Tywyn Town Council and Mayor of the Town for 2015 / 2016.

There were no other nominations.

**RESOLVED** - that Cllr. John H.Boulter be elected Chairman of Tywyn Town Council and Mayor of the Town for 2015 / 2016.

The new Chairman thanked the Council for electing him to what he regarded as being a privileged position, and promised that he would do his best to serve the people of Tywyn.

He thanked the outgoing Chairman for all of his hard work during his year in office. He also thanked the Clerk for his work, and conceded that during his year as Vice-chairman he had become aware of the volume and diversity of work that was undertaken by the Clerk.

Other Councillors expressed their thanks and appreciation to Cllr. Ron W.McCoo for his commitment during his year in office and extended good wishes to the new Chairman.

**Cl. 02**  
**13:05:15**

**ELECTION OF VICE - CHAIRMAN FOR 2015 / 2016**

It was proposed and seconded that Cllr. Alun Wyn Evans be elected Vice-Chairman of Tywyn Town Council for 2015 / 2016.

It was proposed and seconded that Cllr. John Pughe be elected Vice-Chairman of Tywyn Town Council for 2015 / 2016.

It was proposed and seconded that voting for Vice-Chairman of Tywyn Town Council for 2015 / 2016 be conducted by paper ballot as opposed to by show of hands. When put to the vote, the proposal that voting for Vice-Chairman of Tywyn Town Council for 2015 / 2016 by paper ballot was unanimous.

By majority vote, Cllr. Alun Wyn Evans was elected Vice-Chairman of Tywyn Town Council for 2015 / 2016.

**Cl. 03**  
**13:05:15**

**APOLOGIES:** There were no apologies for absence.

**Cl. 04**  
**13:05:15**

**DECLARATION OF FINANCIAL INTEREST OR PERSONAL CONNECTION**

Cllr. G.Michael Stevens – Cl.06 (e)

Cl. 05  
13:05:15

**TO APPROVE THE TREASURER'S REPORT FOR APRIL 2015**

**RESOLVED** – to approve the Treasurer's report.

Cl. 06  
13:05:15

**ELECTION OF MEMBERS AS REPRESENTATIVES ON  
PUBLIC BODIES FOR 2015 / 2016:**

Prior to commencement of election some discontent was expressed regarding the existence and function of Council Committees and also the fact that on the whole their membership remained static.

In response it was stated that:

- Formation of Planning Committee was necessary due to the confinement of time in which to submit any recommendations. It also allowed individual Councillors and also members of the Planning Committee more of an opportunity to scrutinize Planning Applications
- Formation of Finance and Environment Committee allowed more time to be given to debate the agenda placed before them – i.e. there was more scrutiny of the issues discussed which time did not allow at full Council meetings
- None of the three committees formed any resolutions – the Planning Committee could only make observations, the Finance and Environment Committee could only make recommendations. In all instances, minutes of committee meetings, observations and recommendations were submitted to the full Council for approval.
- It was accepted practice that the Chairman, Vice-Chairman and immediate past Chairman were members of any Committee
- Councillors not nominated as members of a committee were allowed to attend a meeting and to take part, but not to vote.

The following representatives were elected:

(a) One Voice Wales

Cllr. A.W.Evans and the Clerk to the Council

(b) Bro Dysynni Leisure Association.

Cllr. J.H.Boulter

(c) Meirionnydd Citizens Advice Bureau.

Cllr.E.M.Ellis

(d) Primary School Governing Body.

Cllr.I.H.Davies

(e) Tywyn and District Chamber of Tourism and Commerce.

It was proposed and seconded that Cllr. D.A.Wyre be re-elected. Doubts were raised ~~where~~ or not this would create a conflict of interest to Cllr. Wyre due to his association with the Tywyn and District Chamber of Tourism & Commerce through his involvement with the Tywyn Brochure.

*Welsh*

On this basis, Cllr. Wyre stated that he was willing to withdraw his name.

It was then proposed and seconded that Cllr. M.D.Kendall be nominated as the Council's representative on the CTC. There was some opposition to the proposal, and further discussion on the relationship between Tywyn Town Council and Tywyn & District CTC ensued. During this discussion, it was confirmed by Cllr. G.M.Stevens (Chairman Tywyn & District CTC) that under their new constitution:

- As members of Tywyn Town Council they would no longer be allowed to attend meetings of Tywyn and District CTC. If they wished to do so, they would be required to present a written request a fortnight in advance of any meeting.
- Tywyn and District CTC held the right to veto any person elected by Tywyn Town Council as their representative on the CTC.

**RESOLVED:**

- (i) to defer electing a representative on the Tywyn and District Chamber of Tourism & Commerce
- (ii) enquiries to be made with the Legal Department, Gwynedd Council, regarding whether or not it was considered that Cllr. D.A.Wyre would have any Interest in the CTC.

(f) Ann Owen Charity Committee.

Cllr.R.M.Vaughan

(g) Tywyn Partnership Group

Cllr. M.D.Kendall

(h) Meirionnydd Access Group

Cllr. J.H.Boulter

(i) Finance Sub-Committee

Cllrs. J.H.Boulter; N.E.Clarke; A.W.Evans; R.W.McCoo;  
R.E.Owens.

(j) Environment Committee

Cllrs. J.H.Boulter; N.E.Clarke; I.H.Davies;  
A.W.Evans; R.W.McCoo; D.A.Wyre.

(k) Planning Committee

Cllrs. J.H.Boulter; I.H.Davies; E.M.Ellis; A.W.Evans;  
R.W.McCoo; R.E.Owens; J.Pughe; D.A.Wyre.  
(Cllrs. A.Lloyd-Jones and G.M.Stevens in their capacity as elected members of Gwynedd Council).

(l) Staffing Panel

Cllrs. A.W.Evans; I.H.Davies; E.M.Ellis; R.E.Owens, *Mark Kendall*

(m) Appeals Panel

Cllrs. N.E.Clarke; J.Pughe; D.A.Wyre.

**Cl. 07**                    **TO APPROVE OF DATES OF COUNCIL MEETINGS 2015 -**  
**13:05:15**                    **2016**

In accordance with the New Model Standing Orders it is the business of the Annual Meeting to determine the time and place of the Ordinary Meetings of the full council up to and including the next Annual Meeting of full council.

A list of dates of Ordinary Meetings of the full council up to and including the next Annual Meeting to be held on Wednesday, 11 May, 2016, also stating that all meetings would commence at 7.00 p.m. and held in the Resources Centre, Ysgol Uwchradd Tywyn, unless notified otherwise, had been distributed to the Councillors.

**RESOLVED** – to approve of the dates of Council Meetings, time and venue as noted on the list for 2015 - 2016

**Cl. 08**                    **TO REVIEW AND ADOPT NEW MODEL STANDING ORDERS**  
**13:05:15**

**RESOLVED** - to adopt New Model Standing Orders.

**Cl. 09**                    **TO REVIEW AND ADOPT INTERNAL CONTROL**  
**13:05:15**                    **REGULATIONS**

**RESOLVED** - to adopt Internal Control regulations.

**Cl. 10**                    **TO REVIEW AND ADOPT RISK ASSESSMENT SCHEDULE.**  
**13:05:15**

**RESOLVED** - to adopt Risk Assessment Schedule.

**Cl. 11**                    **TO REVIEW AND ADOPT DONATIONS POLICY**  
**13:05:15**

**RESOLVED** - to adopt Donations Policy.

**Cl. 12**                    **TO RECEIVE CORRESPONDENCE**  
**13:05:15**

Correspondence That Necessitates Action by the Council.

- (a) Gwynedd Council (Meirionnydd Area) (30 and 40 mph Speed Restriction Order 2015 – Class 1 Road A493 – 40 mph Speed Restriction – (i) length of the Tywyn to Brynchrug road, from a point 41 metres north east of the centre of the westerly junction to the Pendre Industrial Estate to a point 45 metres north east of the centre of the junction of the road leading to the cemetery (ii) from a point 40 metres south east of its junction with Ffordd Cadfan to a point 360 metres north west of its junction with road leading to Happy valley.

**RESOLVED:**

- (i) Tywyn to Brynchrug Road – to offer no objection  
(ii) To respond to the Legal Department, advising them of the extensive refurbishment and extension that is being carried out on Tywyn & District War Memorial Hospital. When completed,

the main Public Car Park and Access will be off the A493 (Tywyn – Aberdyfi). In view of this, that it is the Council’s strong recommendation, and in the interest of road safety, that the present 30 mph speed restriction should be extended to include the new entrance to the Hospital. (This would reduce the 40mph speed restriction from a point 40 metres south east of its junction with Ffordd Cadfan.

- (b) Gwynedd Corporate Support – Phase 1 Gwynedd Challenge – Preliminary meeting with Community, Town and City Councils – Tuesday, 2 June, 2015 – 6.00 p.m. – 8.00 p.m. – Ysgol Uwchradd Tywyn.  
**RESOLVED** – to receive and note information given.
- (c) Public Service Ombudsman for Wales – Revised Guidance on the Code of Conduct – [www.ombudsman-wales.org.uk](http://www.ombudsman-wales.org.uk)  
**RESOLVED** – to receive and note information given.

**Cl. 13**            Correspondence Received That Does Not Necessitate Action by the Council And Is Available At The Clerk’s Office For Perusal By Any Interested Councillor.  
**13:05:15**

- (a)    Un Llais Cymru – Wales Remembers 1914 – 1918 – Programme 2015
- (b)    Un Llais Cymru – Response to White Paper – reforming Local Government: Power to the People.
- (c)    Simon Thomas AM – Regional Bulletin – [Simon.Thomas@wales.gov.uk](mailto:Simon.Thomas@wales.gov.uk)
- (d)    Gwynedd South – North wales Police – Crime & Disorder Forum – Tuesday, 19 June, 2015 – 5.30 p.m. – Resources Centre, Ysgol Uwchradd Tywyn.
- (e)    Un Llais Cymru – Positive Planning: Planning (Wales) Bill
- (f)    Un Llais Cymru – Natural Resources Management – Bulletin – April 2015
- (g)    Un Llais Cymru – Community Asset Transfer
- (h)    Un Llais Cymru – Access to Information on Community & Town Councils.
- (i)    Un Llais Cymru – Code of Practice on Workforce Matters – Two-Tier Workforce Code – transfer of staff and application of TUPE or where not applicable that TUPE principles should be followed.

The Meeting concluded at 8.20 p.m.