

MINUTES OF AN ORDINARY MEETING OF TYWYN TOWN COUNCIL
HELD ON WEDNESDAY 13th OCTOBER 2021
ONLINE VIA ZOOM AT 7.00PM

PRESENT: Councillor: Eileen Jones (Chair)

Councillors: Matthew Cooling, Cathy Evans, Alun Wyn Evans, Aled Lewis, Anne Lloyd-Jones, Gareth Mason, Ron W McCoo, Marisa O'Hara, John Pughe, Rowan Smith and Mike Stevens.

OFFICERS PRESENT: Jackie Griffin (Locum Clerk),
3 Members of the Public.

Cl. 098 **APOLOGIES.**

13.10.21 Councillor Nancy Clarke.

Cl. 099 **DECLARATIONS OF INTEREST.**

13.10.21 Councillor Ron McCoo – Item Cl. 105 – Trustee of Neuadd Pendre.

Councillor John Pughe – Item Cl. 105 – Trustee of Neuadd Pendre.

Councillor Rowan Smith – Item Cl. 117 – Family Member is a Trustee of Ynysymaengwyn Trust.

Councillor Matthew Cooling – Item Cl. 105 – Trustee of Neuadd Pendre.

Councillor Anne Lloyd-Jones – Item Cl. 117 – Owner of a 5 member only Caravan Club site.

Councillor John Pughe – Item Cl. 115 – E-mail regarding Star Disc at Ynysymaengwyn.

Cl. 100 **CHAIRPERSON'S REPORT.**

13.10.21 Councillor Jones reported the following items:

- Attended an 'Open Day' at Llys Meuric with the Vice Chairman, Councillor Pughe and his partner, on 24th September 2021. The Open Day raised £600 for Macmillan Cancer Charity.
- Letter received from Liz Saville Roberts MP advising of a Consultation by UK Government's Department of Transport regarding the dangerous use of personal watercraft (jet skis). Responses can be made either individually or from the Town Council. Members asked to forward any responses to the Department of Transport and copy to Ms Saville Roberts MP.
- Tywyn Events Organisation is seeking the support of the Town Council with its plans to organise the Christmas Lights switch-on with a Christmas Market at the Leisure Centre Car Park on 27th November 2021. Response required as soon as possible in order to start liaising with the Leisure Centre.
- Litter Picker Hub – want to support this as various areas in Tywyn often need attention.
- A 'Bingo' Evening to be held on Saturday 16th October 2021.
- Happy Valley – the support requested for the road closure unfortunately did not happen.
- Tywyn Health Centre has reported that two of their doctors are leaving on 31st March 2022.
- The construction of handrails at Bryn y Paderau is 'on track' for Remembrance Sunday.
- A message has been left on Phil Pugh's answerphone asking him to arrange to carry out a test of the Christmas lights.

Cl. 101
13.10.21 **MINUTES.**
To receive and approve:
Minutes of Ordinary Meeting of the Council held on Wednesday, 8th September 2021.
Proposed by Councillor Mike Stevens, seconded by Councillor Rowan Smith and **resolved** to receive and approve the Minutes of the meeting of 8th September 2021.

Minutes of Extra-Ordinary Meeting of the Council held on Wednesday, 15th September 2021.
Proposed by Councillor Aled Lewis, seconded by Councillor Alun Wyn Evans and **resolved** to receive and approve the Minutes of the Extra-Ordinary meeting of 15th September 2021.

Minutes of Extra-Ordinary Meeting of the Council held on Tuesday, 5th October 2021.
Proposed by Councillor John Pughe, seconded by Councillor Aled Lewis and **resolved** to receive and approve the Minutes of the Extra-Ordinary meeting of 5th October 2021.

Cl. 102
13.10.21 **STANDING COMMITTEES.**
Receive and approve:
Minutes of the Environment Committee Meeting held on Wednesday, 29th September 2021.
Proposed by Councillor John Pughe, seconded by Councillor Matthew Cooling and **resolved** to receive and approve the Minutes of the Environment Committee meeting of 29th September 2021, with the insertation of the name of the Contractor who is constructing the handrails for installation at Bryn y Paderau.

Minutes of the Finance Committee Meeting held on Wednesday, 29th September 2021.
Proposed by Councillor John Pughe, seconded by Councillor Aled Lewis and **resolved** to receive and approve the Minutes of the Finance Committee meeting of 29th September 2021.

Cl. 103
13.10.21 **AN OPPORTUNITY FOR COUNCILLORS TO REPORT BACK TO THE COUNCIL FOLLOWING THEIR ATTENDANCE AT EXTERNAL COMMITTEES.**
Councillor O'Hara reported that History Point QR Codes had been put up and there are more to do.
A Bingo Evening will be held on Saturday 16th October and thanks were expressed to the many businesses that have donated many prizes for the event.

Cl. 104
13.10.21 **TO CLARIFY THE VEHICLE PARKING FEE FOR BUSINESSES AT CAE BACH CAR PARK.**
It was confirmed that businesses where the owners are living and working on the business premises will be required to pay £1 per month for parking at Cae Bach, with any second vehicles being charged £1 per week.
Permits are on order and it was anticipated that the permit scheme could begin on 1st December 2021 with permits issued during the Town Council's Office opening times, likely to be Tuesday and Thursday 2pm to 4pm. A record of permits issued to be maintained.
It was suggested that different coloured marker pens be used to indicate different years and to record the vehicle registration and the date of expiry of the permit.
The system will be based on honesty as it will not be possible to carry out enforcement.

Cl. 105 **TO DISCUSS THE VENUE FOR FUTURE HYBRID MEETINGS OF THE TOWN COUNCIL.**

13.10.21 Members debated future venues for meetings. The following points were raised:

- Costs of hiring and availability of both Neuadd Pendre and the School to be obtained.
- Suggestion made that the Town Council consider the Railway Station building becoming the permanent 'home' of the Town Council once the lease has been signed. However it was stated that the building has been allocated to other groups including 'Makers Space', 'Ffrij' and the Repair Shop, so there maybe insufficient space for the Town Clerk's Office.
- A suggestion that the Baptist Church may also be considered for future meetings.

Proposed by Councillor Lloyd-Jones, seconded by Councillor Stevens and **resolved** that a decision is deferred until a new Town Clerk is in post.

Cl. 106 **TO DISCUSS 3 QUESTIONS PUT TO THE TOWN COUNCIL BY GWEN EVANS,**

13.10.21 **COMMUNITY SUPPORT OFFICER, MERIONNYDD.**

Members were given the following questions to answer:

1. In general, how do you feel about Dysynni as a place to live. What is good about the area? (up to 5 things).
What is not so good about the area? (up to 5 things).
2. Imagine that in the year 2035 you are living in the ideal place. What would have changed in order for this to happen? (Identify 3-5 priority areas. You are welcome to consider the statistics and headings in the 'Area Statement' electronic booklet attached).
3. a. Who are the main organisations and groups that could come together to achieve the required changes? and b. Are you aware of any local consultation or engagement work undertaken in the past year?

With regard to question 1 it was agreed that there was 'nowhere better' to live having the sea, mountains, good schools, leisure centre, good roads and being an 'area of outstanding natural beauty (AONB). What is not so good about the area is having to travel for health, it can be slow to get things done, lack of jobs for young people and having to travel for well paid jobs, low incomes, poor access to amenities, lack of social housing and an ageing population which presents different challenges with insufficient caring facilities.

For question 2, global warming issue was mentioned.

It was suggested that the public could e-mail the Clerk with their thoughts.

Cl. 107 **TO NOMINATE A REPRESENTATIVE AND DEPUTY TO ATTEND THE WALES SLATE COMMUNITY FORUM MEETINGS.**

13.10.21

Councillor Smith and Councillor O'Hara both expressed an interest in being the Town Council's Representative on the 'Wales Slate Community Forum'.

It was **resolved** that the position should be shared between Councillors Smith and O'Hara working together to decide who attends each meeting.

Cl. 108 **TO PURCHASE AND ERECT CAR PARK SIGNAGE AT CAMBRIAN ROAD CAR PARK AND AT THE JUNCTION OF NEPTURN ROAD/STATION ROAD SUBJECT TO GETTING NECESSARY PERMISSIONS.**

13.10.21

Councillor Cooling had asked for this item to be raised at the meeting. With the recent problems caused by on-street parking, it was suggested that improved signage should be installed close to the Cambrian Road Car Park to clearly identify it as a public car park in addition to parking for the Railway.

It was **resolved** that costs and permission requirements be obtained from the Highways Department and presented at the next meeting of the Town Council.

Cl. 109
13.10.21 **TO RECEIVE A PRESENTATION BY COUNCILLOR COOLING AND DISCUSS THE POTENTIAL FOR MAKING PROVISION FOR NON-CASH PAYMENTS AT THE TOWN COUNCIL'S CAR PARKS AT CAMBRIAN ROAD AND CAE BACH.**

Councillor Cooling gave full details on an application entitled 'Pay by phone' which could be installed at the Town Council's car parks which would offer motorists the opportunity of paying for parking by card as well as by cash. This scheme has been adopted by Gwynedd Council; it is bilingual and is registered to GDPR.

It was **resolved** that the proposal should be scrutinised by the Members of the Finance Committee at a future meeting with an invitation extended to Councillor Cooling and a representative from 'Pay by phone' to attend that meeting.

Cl. 110
13.10.21 **TO APPROVE TREASURER'S REPORTS FOR JULY, AUGUST AND SEPTEMBER 2021.**

Proposed by Councillor Pughe, seconded by Councillor Evans and **resolved** that the reports be accepted.

It was acknowledged that the funds for the Skate Park may not be required for sometime as planning permission is yet to be obtained.

Cl. 111
13.10.21 **OPPORTUNITY FOR TYWYN TOWN COUNCILLORS TO ASK QUESTIONS AND REQUEST ASSISTANCE FROM GWYNEDD COUNCILLORS REGARDING MATTERS WITHIN THE REMIT OF GWYNEDD COUNCIL.**

Councillor Stevens referred to a letter advising that two doctors are leaving Tywyn and stated that the Town Council and residents need not be alarmed as meetings had been held with Betsi Cadwallader and plans are in place for the protection of health services in the area.

Cl. 112
13.10.21 **TO RECEIVE AN UPDATE ON THE ARRANGEMENTS FOR REMEMBRANCE SUNDAY, 14th NOVEMBER 2021.**

It was confirmed that a Service of Remembrance will take place at Bryn y Paderau, but there will be no Service at the Church. There will be refreshments available at Neuadd Pendre. Members debated whether a 'Road Closure' would be required from Gwynedd Council although it was stated that no official road closure was obtained previously and that the Police had assisted on the day. It was agreed that organisers should liaise with the Police to request their assistance with the Parade.

Cl. 113
13.10.21 **TO DISCUSS YNYSYMAENGWYN.**

Members discussed their concerns with regard to Ynysyngwyn. It was acknowledged that Councillor Lewis is the Town Council's Representative, a Trustee and the Chairperson of the Trust. It was felt that the Town Council did not have an opportunity to discuss the Trust or collect opinions and pass comments or information onto the Trustees.

A concern was raised at the running of the Trust with a lack of information, transparency and openness being made available to the public or the Town Council.

It was confirmed that the Caravan Park Accounts were not due to be completed until the end of the year.

It was reported that a number of Trustees have resigned from the Trust.

Cl. 114
13.10.21

TO RECEIVE THE CLERK'S REPORT.

Scribe -

The Locum Clerk advised that she had completed some training on Scribe but had not found it particularly helpful. However bank reconciliations had been prepared with a little help from a phone call to Scribe.

Recruitment of Town Clerk -

An applicant for the Town Clerk position had been interviewed on 30th September and a job offer made. Acceptance of the offer was awaited.

Allotments –

Contact had been made with the person who organises the waiting list in order to add two residents and to update the list.

Letters sent from the last Town Council Meeting –

The Locum Clerk confirmed that all letters had been issued and acknowledgements received. Full responses were awaited.

Councillor Mason referred to the bank accounts and requested an update. It was confirmed that the matter would be fully discussed at the Finance Committee meeting.

Cl. 115
13.10.21

CORRESPONDENCE WHICH REQUIRES A COUNCIL'S RESPONSE.

E-MAIL FROM D. JARVIS AND R. PUGHE REGARDING STAR DISC AT YNYSYMAENGWYN.

Members debated the proposal at some length and raised the following points:

- Suggested that other sites be investigated.
- The residents in the Caravans should be considered.
- The proposal is good but not at Ynysyngwyn.
- Many Trustees do not want it.
- Concern regarding the costs and no guarantee of grants.
- Limited parking and the touring field closed in the winter months.
- High tree line makes site inappropriate.
- Lack of facilities.
- On the contrary, apparently fully grant funded.
- Letters of support have been received.
- Walled garden not appropriate for art installation.
- Consider asking the people of Tywyn what they think of the proposal.

Cl. 116
13.10.21

TO NOTE CORRESPONDENCE WHICH COUNCILLORS HAVE RECEIVED BY E-MAIL.

1. Boundary Commission for Wales – Initial proposals for changes to Parliamentary Constituencies in Wales.
2. One Voice Wales – Innovative Practice Conference – 22.9.2021.
3. Dyfed Powys Police (via One Voice Wales) – Warning of Facebook scams.
4. Letter received by e-mail from Liz Saville Roberts MP advising of a Consultation by UK Government's Department of Transport regarding the dangerous use of personal watercraft (jet skis).

Resolved that Councillors should send individual responses to the consultation.
All items noted.

Cl. 117
13.10.21

MOTION TO RECEIVE UPDATES CONCERNING YNYSYMAENGWYN TRUST

Councillor Lewis advised that the erection of a timber structure is awaited which should have happened a month ago.

Next Ordinary meeting scheduled for Wednesday 10th November 2021 at 7pm.

The meeting was closed at 8.44pm

CADEIRYDD / CHAIRMAN