

MINUTES OF AN ORDINARY MEETING OF TYWYN TOWN COUNCIL
HELD ON WEDNESDAY 10TH JANUARY 2018
AT YSGOL UWCHRADD TYWYN AT 7.00PM

PRESENT: Councillor Alun W. Evans (Chair)

Councillors: Ron W. McCoo, Nancy E. Clarke, Mike Stevens, Eileen Jones, John Pughe, Anne Lloyd-Jones, Marisa O’Hara, Cathy Evans, Harriet Webb, Quentin Deakin

OFFICERS PRESENT: Francesca Pridding (Town Clerk)

Cl. 211
10.01.18 **APOLOGIES:**
Councillor Frank Bridle

Cl. 212
10.01.18 **DECLARATION OF INTEREST:**
No Councillor declared an interest.

Cl. 213
10.01.18 **CHAIRMAN’S ACTIVITY REPORT:**

- The Christmas Shop Window was judged by the Ysgol Penybryn and the results were: 3rd Place – The Air Ambulance Shop, 2nd Place – A Likely Story and 1st Place – Spar Shop
- Notice regarding a shop window display competition sponsored by Hunaniath for Dydd Santes Dwynwen
- New initiative in Tywyn ‘Greener Tywyn’ to be launched at the Magic Lantern Cinema on 21st January with a special showing of the environmental film, ‘Demain’

Cl. 214
10.01.18 **MINUTES:**
Receive and approve: -

a) Minutes of an Ordinary Meeting of the Council held on Wednesday, 13th December 2017

RESOLVED: To receive and approve with Councillor Alun Evans proposing and Councillor Nancy Clarke seconding the proposal.

Cl. 215
10.01.18 **STANDING COMMITTEES:**
Receive and approve: -

a) Personnel Committee
Minutes of Meeting held 2nd January 2018

RESOLVED: To receive and approve with Councillor Mike Stevens proposing and Councillor Eileen Jones seconding the proposal.

b) Finance Committee

Minutes of Meeting held 2nd January 2018

RESOLVED: To receive and approve with Councillor Eileen Jones proposing and Councillor Mike Stevens seconding the proposal.

Councillor Marisa O'Hara enters the meeting at 7:10pm

Cl. 216 **BUDGET RECOMMENDATION**
10.01.18 Motion to accept the budget recommendation of the Finance Committee for 2018/19

	Budget	To date	Budget
	2017 / 18	(no VAT)	2018 / 19
Staff Costs			
Salaries	£19,500.0	£18,752.21	£23,095.95
NI Employer	£1,450.00	£2,321.85	£2,061.48
Pension cont.	£5,500.00	£4,207.21	£4,734.60
Travel expenses	£600.00	£56.25	£600.00
SLCC Membership	£160.00	£330.00	£200.00
Training	£500.00	£349.00	£1,500.00
	£27,710.00	£26,016.52	£32,192.03
Administrative			
Rent for office	£800.00	£800.00	£800.00
Room Hire	£450.00	£80	£450.00
Electricity for office	£1,500.00	£451.17	£1,500.00
Printing + stationery	£1,500.00	£1,256.52	£1,750.00
Postage	£500.00	£377.35	£500.00
Phone and broadband	£550.00	£328.66	£550.00
IT equip	£400.00	£0.00	£400.00
Website maintenance	£200.00	£0.00	£1,200.00
Insurance	£3,500.00	£2,861.31	£3,500.00
Internal Audit fee	£500.00	£900	£1,200.00
External audit fee	£500.00	£0.00	£500.00
Scribe Licence	£250.00	£347.00	£300.00
Bank charges	£200.00	£148.35	£200.00
Cleaning office	£550.00	£187.50	£500.00
Translator	£250.00	£191.80	£250.00
Legal	£2,000.00	£4,179.60	£3,500.00
Unllais Cymru membership	£600.00	£0.00	£650.00
Unllais Cymru Conference	£200.00	£0.00	£250.00
Railway Station building	£1,200.00	£97.83	£2,500.00
Office Equipment	£0.00	£554.00	£1,000

	£15,650.00	£12,138.86	£21,500.00
Members			
Chair	£600.00	£4,005.76.	£600.00
Travelling Exp	£500.00	£73.30	£500.00
Elections	£3,000.00	£1,205.45	£2,000.00
Training	£2,000.00	£542.70	£2,000.00
Councillors Allowance	£0.00	£0.00	£1,950.00
Dependents care allowance	£900.00	£0.00	£1,800.00
	£7,000.00	£5,827.21	£8,850.00
Section 137			
General Contributions	£5,000.00	£2,188.00	£7,000.00
	£5,000.00	£2,188.00	£7,000.00
Environmental Improvements			
Christmas lights	£6,500.00	£15.00	£4,500.00
New lights	£1,000.00	£5,608.42	£1,000.00
Christmas tree	£200.00	£0.00	£200.00
Christmas advert	£70.00	£0.00	£70.00
Gardening and planting	£5,000.00	£1,764.00	£5,000.00
Watering plants	£2,500.00	£2,032.50	£2,500.00
Bus shelters	£2,000.00	£275.00	£2,000.00
CCTV	£0.00	£0.00	£500.00
Blue Flag Award	£610.00	£0.00	£610.00
Defibrillator	£2,000.00	£1,321.00	£2,000.00
Footpath Maintenance	£2,000.00	£807.00	£3,000.00
Footpath Materials	£500.00	£0.00	£500.00
For Emergencies	£890.00	£0.00	£1,000.00
Brook Street Garden	£800.00	£386.41	£800.00
Toilet	£4,000.00	£8,000.00	£8,000.00
Victorian Shelter	£2,000.00	£0.00	£2,000.00
Clocks	£2,500.00	£287.00	-
Gas Beacon	£400.00	£360.00	£60.00
Noticeboard	£3,500.00	£0.00	£3,000.00
	£36,470.00	£20,856.33	£37,240.00
Cambrian Rd Recreation Ground			
Rec Ground	£1,000.00	£480.00	£1,000.00
Skate park	£5,000.00	£2,967.46	£10,000.00
Pump Park	£0.00	£0.00	£0.00
	£6,000.00	£3,447.46	£11,000.00
Bryn-y-Paderau			
Bryn-y-Paderau	£1,200.00	£1,600.88	£1,200.00
	£1,200.00	£1,600.88	£1,500.00
	2017/18		2018/19
Budget (expenditure)	£103,030.00		£119,282.03
Precept (income)	£86,000.00		£88,500.00
Novus Energy Fund (income)	£4,000.00		£4,000.00

Cambrian Road Car Park (income)		£6,000.00
Drawn from reserves	£13,030.00	£20,782.03
Bank Balance at 31.12.17	£91,757.90	
Probable expenditure until (Jan-March 18)	-£22,571.60	
Carry forward balance on 1.04.18	£69,186.30	
Bank Balance 1.04.18	£69,186.30	
Precept 18/19	£88,500.00	
Novus Energy Fund	£4,000.00	
Cambrian Road Car Park (income)	£6,000.00	
	£167,686.30	
Budget 18/19	£119,282.03	
Bank Balance 31.03.18	£48,404.27	

RESOLVED: To accept the budget recommendation of the Finance Committee with Councillor Alun Wyn Evans proposing and Councillor Nancy Clarke seconding the motion.

Cl. 217 **2018/19 PRECEPT**

10.01.18 Motion to accept the recommendation of the Finance Committee and set the precept figure for 2018/19

RESOLVED: Councillor Alun Wyn Evans proposed and Councillor Nancy Clarke seconded the motion, to set the precept at £88,500 for the 2018/19 financial year, which equates to an annual increase of £1.33 for a Band D property.

Cl. 218 **HEALTH & SAFETY POLICY**

10.01.18 Motion to adopt a Health and Safety Policy as recommended by the Society of Local Council Clerks

RESOLVED: To approve with Councillor Ron McCoo proposing and Councillor Anne Lloyd-Jones seconding the motion.

Cl. 219 **TREASURER'S REPORT**

10.01.18 Motion to approve Treasurer's Report for the month of December 2017

RESOLVED: To approve with Councillor Anne Lloyd-Jones proposing and Councillor Ron McCoo seconding the motion.

Cl. 220 **NEWS FROM GWYNEDD COUNCIL**

10.01.18

- North Wales Councils have launched a multi-million pound 'Growth Bid' for North Wales. If the bid is accepted it will enable investment of £1.3 billion and the creation of more than 5000 jobs for North Wales.
- Landlords and Agents are being encouraged to become compliant following the successful prosecution of a Gwynedd agent who was unlicensed.
- The planning application by CCG to create housing on the former Medical Centre site was approved by the Planning Authority

- The bicycle storage bins at the station are to be emptied and made fit for use in the coming weeks.
- Betsi Cadwallader Health Board is undertaking a review of service and requesting feedback from the public
- The Tywyn – Aberdyfi Cycle path will benefit from a portion of the £175k award made to Gwynedd by the Welsh Government to facilitate feasibility studies across the council’s integrated network schemes.

RESOLVED: To accept the information

Cl. 221
10.01.18

EXTERNAL COMMITTEE REPORT

Councillor John Pughe reported that the Access Committee dates had been communicated to him and that he would be attending.

Councillor Quentin Deakin reported that on 6th January 2018 he had held a preliminary meeting prior to the first meeting of the Museum Working Group to be held on Tuesday 16th January 2018, which had been very positive.

RESOLVED: To accept the information

Cl. 222
10.01.18

CLERK’S REPORT

Motion to receive Clerk’s Report

RESOLVED: To receive the report subject to the amendment of the date of receipt of the Gas Beacon being changed to read 2018 instead of 2019 with Councillor Anne Lloyd-Jones proposing and Councillor Eileen Jones seconding the motion.

Cl. 223
10.01.18

CORRESPONDENCE

Correspondence That Necessitates Action by the Council.

- a) Email from Independent Reviewing Panel considering the future of Local and Community Councils. Second question for consideration “How do councils best ensure that they represent their local community?”

RESOLVED: To respond with the comments of the Council

- b) Invitation to the Talylyn Railway to celebrate Douglas’ 100th birthday

RESOLVED: To RSVP once Councillors had let the Clerk know of their availability.

Correspondence Received That Does **Not Necessitate Action by the Council**

None Received

The meeting was declared closed at 7:40pm

CADEIRYDD / CHAIRMAN