

**MINUTES OF THE ORDINARY MEETING OF TYWYN TOWN COUNCIL**  
**HELD ON WEDNESDAY 8<sup>TH</sup> JUNE 2016**  
**AT YSGOL UWCHRADD TYWYN AT 7.30PM**

**PRESENT:** Councillor Alun Evans (Chair)

Councillors: Ron W. McCoo, Anne Lloyd-Jones, Richie Owens, Eileen M. Ellis,  
John H. Boulter, Islwyn H. Davies, Mark D. Kendall

**OFFICERS PRESENT:** Bedwyr Gwilym (Town Clerk)

**PRESENTATION:** Rachel Roberts and Quentin Deakin, Bro Dysynni Community Garden Project

It was reported that a Community Garden had been established outside Tywyn's Leisure Centre, with £1,500 funding received in 2015/16 which had to be spent by April 2016. The local branch of Travis Perkins assisted in building raised beds and with local volunteers French beans, courgettes, carrots and lettuce etc ... have been planted, with the food available free of charge for individuals that cannot afford fresh food. The other aim of the project is to enhance the visual aspect of the leisure centre by breaking the concrete area into different areas.

Longer-term, the Bro Dysynni Community Garden Project have proposed designs for a winter and summer garden, with a proposed sundial, flower beds with a Welsh Dragon/Tywyn flag and a water feature. It was reported that the designs are open for discussion and the project would involve the community and local schools to develop the final designs. The long-terms plan for the community garden is dependent on funding and receiving grants, with financial assistance required for purchasing materials, and labour provided largely by volunteers.

Cl. 32 **APOLOGIES:**  
8.06.16

Councillor John Pughe  
Councillor Nancy E. Clarke  
Councillor Mike Stevens  
Councillor Richard M. Vaughan

Cl. 33 **DECLARATION OF INTEREST:**  
8.06.16

Cllr Islwyn Davies (Cl. 57)

Cl. 34 **CHAIRMAN'S ACTIVITY REPORT:**  
8.06.16

Councillor Alun Evans noted the following engagements:

- 31.05.16 Chaired a Planning Committee
- 1.06.16 Attended and Chaired a meeting of the Ynysymaengwyn Trust Committee
- 8.06.16 Attended the Official Opening of Tywyn's Fire Station

Cl. 35 **RECEIVE AND APPROVE THE MINUTES OF THE ANNUAL MEETING HELD ON**

- 8.06.16            **WEDNESDAY, 11 MAY 2016**
- RESOLVED:** To receive and approve the minutes, with Councillor Alun Evans proposing and Councillor Mark Kendall seconding the proposal, with a correction that Councillor Eileen Ellis is not a member of the Planning Committee.
- Cl. 36            **RECEIVE AND APPROVE THE MINUTES OF THE ORDINARY MEETING HELD ON**  
8.06.16            **WEDNESDAY, 11 MAY 2016**
- RESOLVED:** To receive and approve the minutes, with Councillor Mark Kendall proposing and Councillor Anne Lloyd-Jones seconding the proposal.
- Cl. 37            **RECEIVE AND APPROVE THE MINUTES OF THE PLANNING COMMITTEE HELD ON**  
8.06.16            **TUESDAY, 31 MAY 2016**
- RESOLVED:** To receive and approve the minutes, with Councillor Alun Evans proposing and Councillor Ron McCoo seconding the proposal.
- Cl. 38            **APPROVE THE TREASURER’S REPORT FOR MAY 2016**  
8.06.16
- RESOLVED:** To approve the Treasurer’s Report for May 2016, with Councillor Anne Lloyd-Jones proposing and Councillor John Boulter seconding the proposal.
- Cl. 39            **ADOPT AMENDMENTS TO THE MEMBERS CODE OF CONDUCT**  
8.06.16
- RESOLVED:** Councillor Mark Kendall proposed accepting amendments to the Code of Conduct and to accept Gwynedd Council’s offer of publishing a notice in a newspaper stating that Tywyn Town Council has revised its code and that a copy is available for public inspection, with Councillor Ron McCoo seconding the proposal.
- Cl. 40            **APPROVE THE ACCOUNTING STATEMENTS FOR SUBMISSION TO THE AUDITOR**  
8.06.16
- RESOLVED:** To approve the accounting statements prepared and certified by the RFO for submission to the auditor.
- Cl. 41            **APPROVE THE ANNUAL GOVERNANCE STATEMENT (PART 1 AND PART 2) FOR**  
8.06.16            **SUBMISSION TO THE AUDITOR**
- RESOLVED:** To approve the Annual Governance Statement (Part 1 and Part 2) for submission to the auditor. To offer a vote of thanks to the Internal Auditor, Mr John D. Roberts, for his work in auditing the Council’s accounts.
- Cl. 42            **GWYNEDD COUNCILLOR’S REPORT**  
8.06.16

To receive verbal reports from Gwynedd Councillors on matters in the Council's interest.

Gwynedd Councillor Anne Lloyd-Jones reported the following:

- Congratulations to Robin Williams of Brighter Foods, Tywyn on being presented with an award in recognition of the company's contribution to the local economy during Gwynedd Business Week. As part of Gwynedd Business Week, two events were held, one being at Llechwedd Slate Caverns in Blaenau Ffestiniog where a tour of the caverns and the zip line was available. The second event was held at Plas Tanybwllch, Maentwrog where a presentation was given on the Ysgwrn project and also about Snowdonia's Dark Sky Status.
- On Thursday, 12 May 2016 Councillor Eric M. Jones of y Groeslon was elected Chairman of Gwynedd Council for 2016/17, with Councillor Annwen Daniels of Bowydd a Rhiw elected as Vice-Chair for 2016/17.
- On Monday, 16 May 2016 at a Planning Committee, Councillor Anne Lloyd-Jones was elected Chair of Gwynedd Council's Planning Committee.
- Gwynedd Council's Scrutiny Committee and Cabinet have resolved to invite Town and Community Councils to contribute towards the cost of maintaining public toilet facilities and possibly to take responsibility for the facilities.

**RESOLVED:** To accept the information

Cl. 43  
8.06.16

**OPPORTUNITY FOR COUNCILLORS TO REPORT BACK TO THE COUNCIL  
FOLLOWING THEIR ATTENDANCE AT EXTERNAL COMMITTEES**

Councillor Islwyn Davies reported on attending a Penybryn School Governors meeting, where a School Police Liaison Officer had been helping young people to be safe whilst using the internet.

Councillor John Boulter reported concerns that arose at a meeting of Meirionnydd Access Group regarding access to Tywyn hospital.

Councillor Alun Evans reported on his attendance at One Voice Wales' Meirionnydd branch meeting, where Heilyn Williams of Dolgellau Town Council was elected Chair of One Voice Wales' Meirionnydd branch, with Bryn Jones of Trawsfynydd Community Council elected as Vice-Chair. Present at the meeting was Mr Lyn Cadwallader, Chief Executive of One Voice Wales, with merging of Community Councils discussed and Partneriaeth Penllyn in y Bala given as an example of Councils coming together to work in partnership.

**RESOLVED:** To accept the information

Cl. 44  
8.06.16

**CLERK'S REPORT**

The Clerk's report for May was circulated to Councillors.

**RESOLVED:** To approve the Clerk's report.

**TO RECEIVE CORRESPONDENCE**

Correspondence That Necessitates Action by the Council.

Cl. 45  
8.06.16 CPI Bro Dysynni JFC - Request to use Cambrian Road Recreation Ground for car parking on Saturday, 16 July 2016 to facilitate a football festival

**RESOLVED:** To give permission to Bro Dysynni JFC to use Cambrian Road Recreation Ground on Saturday, 16 July 2016. With a request that the field is locked after use and to enquire whether any assistance is required.

Councillor Eileen Ellis left the room at 8:23pm

Cl. 46  
8.06.16 Nigel Rickard - Concerns by a local resident regarding a road crossing on Neptune Road

**RESOLVED:** Councillor Mark Kendall proposed that Tywyn Town Council should write a letter to Gwynedd Council's Highways Department requesting either signage to be erected or the installation of a pelican or zebra crossing, with Councillor Anne Lloyd-Jones seconding the proposal with an amendment that a copy of the letter should be sent to Mr Rickard.

Cl. 47  
8.06.16 Arthog Community Council - Proposed bridge across Afon Dyfi - Support of Arthog Community Council towards a by-pass

**RESOLVED:** To accept the information

Councillor Eileen Ellis entered the room at 8:29pm

Cl. 48  
8.06.16 Gwynedd Council - Planning, Transportation, Property & Public Protection – Change in Reimbursement Procedure for Public Footpath Maintenance Costs

Whilst discussing the letter received by Gwynedd Council regarding changing the reimbursement procedure for maintaining public footpaths, Councillors discussed the removal of plants at the Welcome to Tywyn sign next to Leahurst B&B.

**RESOLVED:** Councillor Islwyn Davies proposed, with Councillor Anne Lloyd-Jones seconding the proposal to contact Gwynedd Council to enquire whether Tywyn Town Council is required to maintain public footpaths.

To write a letter to the individual responsible for maintaining the plants at the Welcome to Tywyn sign next to Leahurst B&B.

Cl. 49  
8.06.16 HM Courts & Tribunals Service - Closure of Dolgellau Crown and Magistrates' Court

**RESOLVED:** To accept the information

Cl. 50  
8.06.16 Snowdonia National Park Authority - Invitation to an annual Town & Community Councils evening

**RESOLVED:** Councillor Anne Lloyd-Jones to attend meeting held at Abergynolwyn.

Cl. 51  
8.06.16 Snowdonia National Park Authority - List of meeting times and dates for all three of the Authority's main committees for the forthcoming year

**RESOLVED:** To accept the information

Cl.52  
8.06.16 Gwynedd Council - Legal Service - Notice regarding 3 day closure of Sandilands Road Level Crossing

**RESOLVED:** To accept the information

Cl. 53  
8.06.16 Gwynedd Council - Communications and Engagement Unit - Opportunity to present feedback on Gwynedd's community areas to the Public Services Board

**RESOLVED:** To write to Gwynedd Council expressing Tywyn Town Council's observations that the Public Services Board communities should be based on School catchment areas and communities such as Harlech in Meirionnydd should not be included within a well-being assessment area in Dwyfor, with towns and villages within Meirionnydd kept within well-being assessment areas in Meirionnydd. Further to this, Tywyn Town Council observed that Fairbourne whilst placed in Tywyn well-being assessment area had a greater connection with Dolgellau, with Corris placed in Dolgellau well-being assessment area having a greater connection with Tywyn, and Llanbedr included within Dolgellau well-being assessment area would be better placed with Harlech in a sub-county community area.

Cl. 54  
8.06.16 Morgan L. Vaughan MBE - Request support of Tywyn Town Council for a Dementia Unit at Dolgellau to cater for patients and residents of south Gwynedd

**RESOLVED:** To write a letter to Mr Morgan L. Vaughan MBE stating that Tywyn Town Council recognises that a Dementia Unit needs to be located at Dolgellau to cater for patients and residents of south Gwynedd.

Cl. 55  
8.06.16 Correspondence Received That Does **Not** Necessitate Action by the Council

And Is Available At The Clerk's Office For Perusal By Any Interested Councillor

- (a) Mid Wales Healthcare Collaborative - Community Meeting
- (b) Centenary Fields - Opportunity to nominate a recreational space to be dedicated as a Centenary Field
- (c) Big Lottery Fund - Consultation to identify business and infrastructure needs in coastal areas of Wales

Cl. 56  
8.06.16 **RENEWING THE LEASE OF TYWYN RAILWAY STATION BUILDING**

Councillor Alun Evans proposed, with Councillor Anne Lloyd seconding the proposal to exclude members of the public and press.

**Public Bodies (Admission to Meetings) Act 1960**

In accordance with Public Bodies Admission to Meetings Act – Local Government (Access to Information) Act (1985) Schedule 12A, parts 1.1 and 4.14, public and press are therefore excluded from this part of the meeting.

**RESOLVED:** Councillor Anne Lloyd-Jones proposed, with Councillor John Boulter seconding the proposal to refer the negotiation of the lease renewal to Tywyn Town Council’s solicitor, on the basis that Tywyn Town Council is not prepared to pay £6,000 per annum in rent to Arriva Trains Wales, and that the lease renewal should ensure as far as possible that rent arrears due from Tywyn Spiritualist Church is paid to Tywyn Town Council.  
Should Arriva Trains Wales not agree to reduce the amount of rent paid for the Railway Buildings. Councillor Mark Kendall proposed, with Councillor Islwyn Davies seconding the proposal to write a letter to Tywyn Spiritualist Church stating that due to their non-payment of rent, Tywyn Town Council is not in a position to renew its lease with Arriva Trains Wales and consequently Tywyn Spiritualist Church may enter into an agreement with Arriva Trains Wales for use of the building, with rent paid directly to Arriva Trains Wales’ agent.

Cl. 57  
8.06.16

**CONSIDER TENDERS RECEIVED FOR GRASS CUTTING AND MAINTAINING LAND AT BRYN-Y-PADERAU, BROOK STREET GARDEN, CAMBRIAN ROAD RECREATION GROUND AND CAMBRIAN ROAD SKATE PARK**

**Public Bodies (Admission to Meetings) Act 1960**

In accordance with Public Bodies Admission to Meetings Act – Local Government (Access to Information) Act (1985) Schedule 12A, parts 1.1 and 4.14, public and press are therefore excluded from this part of the meeting.

Councillor Islwyn Davies declared a prejudicial interest and left the room.

Three tenders were received, along with a letter from a contractor stating inability to submit a tender due to other work commitments.

**RESOLVED:** To award the contract to Scrubadub.

Councillor Islwyn Davies re-joined the meeting.

Councillor Islwyn Davies proposed, with Councillor Alun Evans seconding the proposal to write a letter to Mr G. Edwards to express Tywyn Town Council’s gratitude for his work and service to the Council for over 30 years.

The meeting was declared closed at 9:27pm

**MINUTES** of the Planning Committee  
held in the Committee Room, Council Office, High Street, Tywyn,  
on Tuesday, 31 May, 2016 at 7.30 p.m.

**PRESENT:** Cllr. Alun W.Evans (Chairman)  
J.H.Boulter; R.E.Owens; R.W.McCoo;  
A.Lloyd-Jones; G.M.Stevens; J.Pughe

**IN ATTENDANCE:** None

**OFFICERS PRESENT:** Bedwyr Gwilym (Town Clerk)

**1. APOLOGIES:** None

It was noted that Councillor Eileen Ellis had declared her desire not to be a member of the Planning Committee at the Annual Meeting of the Council on Wednesday, 11 May 2016.

A Councillor noted the inclusion of Councillor Nancy Clarke on the distribution list for the Agenda and questioned the inclusion. The Town Clerk explained that during the Annual Meeting of the Council on Wednesday, 11 May 2016 a proposal was made which was seconded to keep membership of Committees in 2016/17 the same as 2015/16 and that Councillor Clarke had been included due to her role as Vice-Chair (in an *ex officio* capacity) of the Council, with minutes of the Annual Meeting of the Council held the previous year on Wednesday, 13 May 2015 confirming that the Council's Chair, Vice-Chair and immediate past Chair were members of any Committee.

**2. DECLARATION OF INTEREST:** None

**3. ELECTION OF CHAIR OF PLANNING COMMITTEE FOR 2016/17**

**RECOMMENDATION:** Councillor Mike Stevens proposed Councillor Alun Evans as Chair of Planning Committee for 2016/17, with Councillor Anne Lloyd-Jones seconding.

**4. ELECTION OF VICE-CHAIR OF PLANNING COMMITTEE FOR 2016/17**

**RECOMMENDATION:** Councillor Anne Lloyd-Jones proposed Councillor John Boulter as Vice-Chair of Planning Committee for 2016/17, with Councillor Richie Owens seconding.

**5. PUBLIC CONSULTATION: DRAFT SUPPLEMENTARY PLANNING GUIDANCE NOTES - OBTRUSIVE LIGHTING (LIGHT POLLUTION). SNOWDONIA NATIONAL PARK AUTHORITY.**

**RECOMMENDATION:** Councillors to study the consultation document in detail and to forward any comments or observations to the Town Clerk by 17 June 2016.

## 6. PLANNING APPLICATIONS

### 6.1

C16/0300/09/LL

Bay window to front of dwelling

56 Sandilands Road, Tywyn, Gwynedd, LL36 9AT

**RECOMMENDATION:** No objection

### 6.2

C16/0430/09/LL

Application for revised designs for two storey dwelling (previously approved under planning permission ref C06M/0089/09/LL dated 25 September 2007)

33 Warwick Place, Tywyn, Gwynedd, LL36 0DH

**RECOMMENDATION:** No objection

The meeting was declared closed at 7:50pm