

**MINUTES OF THE EXTRAORDINARY MEETING OF TYWYN TOWN COUNCIL**  
**HELD ON MONDAY 18<sup>TH</sup> JANUARY 2016**  
**AT YSGOL UWCHRADD TYWYN AT 7.00PM**

**CHAIR:** Councillor John Boulter

**PRESENT:** Councillors: Ron W. McCoo, Mike Stevens, Daniel A. Wyre, Nancy E. Clarke  
 Anne Lloyd-Jones, John Pughe, Alun W. Evans

**IN ATTENDANCE:** Bedwyr Gwilym, Town Clerk

Cl. 170 **APOLOGIES:** Richie E. Owens, Islwyn H. Davies, Mark D. Kendall, Eileen M. Ellis,  
 18.01.16

Cl. 171 **DECLARATION OF INTEREST:**

18.01.16

None

Cl. 172 **RECEIVE AND APPROVE THE MINUTES OF THE FINANCE COMMITTEE HELD ON**  
 18.01.16 **MONDAY, 11 JANUARY 2016**

	Precept 2015 / 16	To date (no VAT)	Precept 2016 / 17
<b>Clerk</b>			
Clerks' Salary	£15,000.00	£11,099.36	£16,000.00
NI Employer	£1,100.00	£1,005.81	£1,200.00
Pension cont.	£0.00	£0.00	£4,000.00
Travel expenses	£600.00	£357.20	£600.00
SLCC Membership	£170.00	£0.00	£170.00
Training	£500.00	£69.00	£500.00
	£17,370.00	£12,531.37	£22,470.00
<b>Administrative</b>			
Rent for office	£800.00	£800.00	£800.00
Room Hire	£450.00	£20.00	£450.00
Electricity for office	£800.00	£682.85	£900.00
Printing + stationery	£1,500.00	£769.09	£1,500.00
Postage	£150.00	£65.56	£350.00
Phone and broadband	£1,200.00	£789.52	£1,200.00
IT equip	£0.00	£35.00	£400.00
Website maintenance	£0.00	£0.00	£1,200.00
Insurance	£3,250.00	£2,735.37	£3,250.00
Internal Audit fee	£500.00	£0.00	£500.00
External audit fee	£500.00	£375.00	£500.00
Scribe Licence	£0.00	£0.00	£250.00
Bank charges	£200.00	£118.25	£200.00
Cleaning office	£0.00	£0.00	£500.00

Translator	£0.00	£0.00	£250.00
Legal	£1,000.00	£0.00	£1,000.00
Unllais Cymru membership	£550.00	£0.00	£600.00
Unllais Cymru Conference	£180.00	£150.00	£200.00
Railway Station building	£1,200.00	£550.00	£1,200.00
	£12,280.00	£7,090.64	£15,250.00
<b>Section 137</b>			
General Contributions	£5,000.00	£1,550.00	£5,000.00
	£5,000.00	£1,550.00	£5,000.00
<b>Footpaths</b>			
Maintenance	£600.00	£605.00	£600.00
Materials	£200.00	0	£200.00
	£800.00	£605.00	£800.00
<b>Environmental Improvements</b>			
Misc.	£16,000.00		20,000
Christmas lights	£0.00	£4,200.00	
New lights	£1,000.00	£1,060.46	
Christmas tree	£0.00	£200.00	
Christmas advert	£60.00	£50.00	
Gardening and planting	£0.00	£3,390.04	
Watering plants	£0.00	£3,610.00	
Bus shelters	£2,000.00	£430.00	
CCTV	£0.00	£0.00	
Blue Flag Award			
Defibrillator			
For Emergencies	£0.00	£0.00	
Gwynedd Challenge	£0.00	£0.00	
	£19,060.00	£12,940.50	£20,000.00
<b>Playgrounds, Parks and Gardens</b>			
Rec Ground	£1,000.00	£202.00	£1,000.00
Skate park	£5,000.00	£4,482.72	£5,000.00
Bryn-y-Paderau	£1,200.00	£830.00	£1,200.00
Brook Street	£600.00	£255.51	£800.00
	£7,800.00	£5,770.23	£8,000.00
<b>Members</b>			
Chair	£600.00	0	£600.00
Travelling Exp	£500.00	£0.00	£500.00
Elections	£2,000.00	1097.58	£2,000.00
Training	£2,000.00	£0.00	£2,000.00
Councillors Allowance	£0.00	£0.00	£0.00
Dependents care allowance	£0.00	£0.00	£900.00
	£5,100.00	£1,097.58	£6,000.00
<b>Budget</b>	<b>£71,550.00</b>	<b>£44,009.71</b>	<b>£77,520.00</b>

**RESOLVED:**

- (i) To fund an application for a Blue Flag Award for Tywyn Beach and to allocate £610 in the budget for the Blue Flag Award
- (ii) To replace the Bizhub 250 photocopier for a d-Color MH280 photocopier at £99.50 per quarter, saving £27.91 per quarter on the current machine
- (iii) To approve the expenditure accounts from 1 April 2015 to 31 December 2015
- (iv) To approve the budget of £77,520 for the 2016/17 financial year

Cl. 173  
18.01.16

**2016/17 PRECEPT**

**RESOLVED:** To set the precept at £75,000 for the 2016/17 financial year, this equates to an annual increase of £12.95 for a Band D property, with the remainder drawn from reserves. To ensure value for money, to allocate £7,500 for Christmas lights and £7,500 for flowers, with tenders being invited for a three year contract to clean bus shelters, and supply and water plants.

Cl. 174  
18.01.16

**LEASING TYWYN TOWN COUNCIL'S OFFICE FROM GWYNEDD COUNCIL**

A letter and lease for Tywyn Town Council's office had been received, stating that the lease negotiated in 2012 was not completed.

**RESOLVED:**

- (i) To make enquiries with Evans-Roberts Solicitors to ascertain whether the contract issued in 2012 was signed, and if not signed to wait until (ii) below is completed
- (ii) To contact Gwynedd Council's Property Dept regarding the water ingress and to request works to be completed to address the issue
- (iii) To request a fire risk assessment and a quote for maintaining the fire extinguishers
- (iv) To verify the buildings contents insurance with Zurich

The meeting was declared closed at 8:00pm